



ADUR & WORTHING
COUNCILS

22 July 2020

Joint Governance Committee

Date:	30 July 2020
Time:	6.30 pm
Venue:	Remote Meeting

Committee Membership:

Adur District Council: Councillors; Kevin Boram (Adur Chairman), George Barton (Adur Vice-Chairman), Paul Mansfield, Ann Bridges, Brian Coomber, Debs Stainforth, Catherine Arnold and Liz Haywood

Worthing Borough Council: Councillors; Roy Barraclough (Worthing Chairman), Tim Wills (Worthing Vice-Chairman), Louise Murphy, Mike Barrett, Steve Waight, Steve Wills, Rebecca Cooper and Hazel Thorpe

Agenda

Part A

1. Substitute Members

Any substitute members should declare their substitution.

2. Declarations of Interest

Members and officers must declare any disclosable pecuniary interests in relation to any business on the agenda. Declarations should also be made at any stage such an interest becomes apparent during the meeting.

If in doubt contact the Legal or Democratic Services representative for this meeting.

3. Minutes

To approve the minutes of the Joint Governance Committee meeting held on 28 May 2020, copies of which have been previously circulated.

4. Public Question Time

Questions must be submitted to Democratic Services by **midday on Tuesday 28 July 2020** via the following email address democratic.services@adur-worthing.gov.uk

(Note: Public Question Time will last for a maximum of 30 minutes)

5. Items raised under Urgency Provisions

To consider any items the Chairman of the meeting considers to be urgent.

6. Internal Audit Progress Report (Pages 1 - 32)

To consider a report from the Acting Head of Internal Audit, copies attached as item 6.

7. Annual Treasury Management Report 2019-20 for Adur District Council & Worthing Borough Council (Pages 33 - 56)

To consider a report by the Director for Digital & Resources, copy attached as item 7.

8. Worthing Borough Council Petition Scheme (Pages 57 - 62)

To consider a report by the Monitoring Officer, copy attached as item 8.

9. Local Government Association Model Member Code of Conduct Consultation (Pages 63 - 82)

To consider a report by the Monitoring Officer, copy attached as item 9.

10. Parish Councils: Codes of Conduct (Pages 83 - 106)

To consider a report by the Monitoring Officer, copy attached as item 10.

11. Joint Governance Committee Appointments: Parish Councillors (Pages 107 - 112)

To consider a report by the Monitoring Officer, copy attached as item 11.

12. Exclusion of the Press and Public

In the opinion of the Proper Officer the press and public should be excluded from the meeting for consideration of item 13. Therefore the meeting is asked to consider passing the following resolution:

'that under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting from the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the paragraph of Part 1 of Schedule 12A to the Act indicated against the item'

Part B Exempt Reports - Not for Publication

13. Annual Review of Complaints about Member Conduct - 2019/20 (Pages 113 - 122)

To consider an exempt report by the Monitoring Officer, copy attached as item 13.

Recording of this meeting

The Council will be live streaming the meeting, including public question time. A recording will be available on the Council's website as soon as practicable after the meeting. The Council will not be recording any discussions in Part B of the agenda (where the press and public have been excluded).

For Democratic Services enquiries relating to this meeting please contact:	For Legal Services enquiries relating to this meeting please contact:
Neil Terry Democratic Services Lead 01903 221073 neil.terry@adur-worthing.gov.uk	Susan Sale Solicitor to the Councils 01903 221119 susan.sale@adur-worthing.gov.uk

Duration of the Meeting: Four hours after the commencement of the meeting the Chairperson will adjourn the meeting to consider if it wishes to continue. A vote will be taken and a simple majority in favour will be necessary for the meeting to continue.